001001

YOUR COMPANY

123 Any Street
Any City, State, Zip Code
XXX-XXX-XXXX
LIC or BAR # or TAG LINE

YOUR LOGO WILL PRINT SAME COLOR AS TEXT

Date

Time Received A.M. P.M.

Promised A.M. P.M.

Name

Address Apt. No.

City

PHONE Bus. Res.

Name of Additional Person Who May Authorize Repair Work Phone

Phone when ready ☐ Yes ☐ No

Year-Make-Model

Engine Type ☐ 4 Cyl. ☐ 6 Cyl. ☐ 8 Cyl. ☐ Rot.

License No.

Cust. Order No.

Vehicle I.D. No.

Odometer

Deposit $

Estimator/Writer

Daily Storage $

Diagnostic Charge $

Retain Parts ☐ Yes ☐ No

Rate: ☐ Flat ☐ Hrly. ☐ Both

☐ Cash ☐ Check ☐ Credit Card ☐ Charge

Unless otherwise provided by law, the seller (above named dealership) hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

REPAIR ORDER • LABOR INSTRUCTIONS		Est. Time Hrs.	Est. Time 10's	Estimated Amount		Actual Amount	
Serv. Tech.							

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

I HAVE READ AND UNDERSTAND THE ABOVE TERMS.

AUTHORIZED BY _____

	GAL. GASOLINE @		
	QTS. OIL @		
	LBS. GREASE @		
	TOTAL GAS - OIL - GREASE		

Estimated Cost of Repair Work						
Total Labor						
Total Parts						
Environmental Charges						
Special Repairs						
Gas, Oil, Grease						
Tires, Tubes						
Total						
Tax						
Less Deposit						
TOTAL AMOUNT						

QUAN.		PART NO. DESCRIPTION	ESTIMATED AMOUNT		ACTUAL AMOUNT	
		SPECIAL REPAIRS				
		BROUGHT FORWARD				
		TOTAL PARTS				

Create a custom message here or use it for notes.

REPAIR ORDER

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